**StreetGames Application Pack**

Thank you for requesting an application pack for the role of **Publicity Manager** that we are currently recruiting to at StreetGames.

Please ensure that you carefully review the Job Description and Person Specification for the role(s) for which you are applying and address all areas of the Person Specification when telling us about your suitability in the application form. **Please do not send a CV.**

After the closing date we will carry out shortlisting for each post and successful candidates will be notified by letter sent via email of interview arrangements.

The deadline for the post is set out below.

Best of luck with your application and we look forward to receiving it.

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| Post | Partnership Sustainability Lead London SE |
| Application Deadline | Tuesday 23rd April 2019 @ 9am |
| Interviews to be held on: | Monday 29th April/Tuesday 30th April 2019 |

Please send your completed application form below to [jobs@streetgames.org](mailto:jobs@streetgames.org) or

Job Applications, StreetGames UK, 4th Floor Woolwich House, 61 Mosley Street, Manchester M2 3HZ.

**Privacy statement – Application form**

Controlling your personal information.

We will not pass on your personal information to third parties unless we have your permission or are required by law to do so.

The personal information you have provided will be kept for shortlisting/interview purposes only.

If your application is unsuccessful, your information will be destroyed within a month of application.

For full details of our Privacy Policy; please visit <https://www.streetgames.org/privacy-policy>

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| **StreetGames Application Form**  Please complete the form and return to [jobs@streetgames.org](mailto:jobs@streetgames.org) | |  | | --- | | **For Office Use Only**  Online Reference Number: | |

**StreetGames UK Limited**

StreetGames recognises and actively promotes the benefits of a diverse workforce. We are committed to treating all employees and volunteers, on all levels, with dignity and respect regardless of race, gender, disability, age, sexual orientation, religion or belief. We therefore welcome applications from all sections of the community.

StreetGames is committed to Safeguarding and promoting the welfare of children and vulnerable adults, and expects all employees and volunteers to share this commitment.

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| Application for the post of: | **Partnership Sustainability Lead London SE** |
| Closing date for application : | **Tuesday 23rd April 2019 @ 9am** |

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| **PERSONAL DETAILS**  Title :  Surname : Forenames :  Address :  Postcode :  Telephone :  Mobile:  Email :  Preferred method of contact: |

Where did you see this post advertised?

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| **PRESENT OR MOST RECENT OCCUPATION**  Organisation name :  Job Title :  Current Salary :  Hours per week :  Date started :  Date left (if applicable) and reason for leaving :  Brief description of duties : | | | |
| **PREVIOUS OCCUPATIONS:**  Please enter most recent first and continue on a separate sheet if necessary. You are not required to go back more than 15 years. | | | |
| Organisation | Job Title | Start date | Leaving date |
| Salary and hours | Reason for leaving | | |
| Organisation | Job Title | Start date | Leaving date |
| Salary and hours | Reason for leaving | | |
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| Salary and hours | Reason for leaving | | |

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| **QUALIFICATIONS:**  You may go back as far as you like, but you should include as a minimum qualifications gained in the last 10 years. | | | |
| Educational establishment attended | Qualifications obtained | Grade(s) | Date obtained |
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| **GAPS IN EMPLOYMENT/EDUCATION:**  If you have any gaps in your employment or education history, please use the space below to explain them. |
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| **REFERENCES:**  Please give the names of two referees who are able to comment on your ability to carry out this job. One referee must be you current or most recent employer. | |
| Name :  Address :  Postcode : | Position :  Capacity known to you :  Telephone number :  Email address: |
| Name :  Address :  Postcode : | Position :  Capacity known to you :  Telephone number :  Email address: |

Your referees will only be contacted if you are short-listed for interview.

Please indicate if you are happy for StreetGames to contact your referees prior to interview – **YES / NO**

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| **SUITABILITY FOR THE POST – PLEASE ADDRESS ALL AREAS OF THE OVERALL PERSON SPECIFICATION.**  Please say why you are applying for this post. Outline aspects of your knowledge, previous experience and skills showing how they will help you fulfil the requirements of this role as outlined in the attached Job Description **and particularly the Person Specification**. **No more than 4 sides of A4.** |
| **Eligibility to work in the UK**  Are you legally eligible to live and work in the UK in accordance with the Asylum and Immigration Act 1996? **YES / NO** (please delete as applicable).  If appointed, you will be required to provide a specified document, such as a valid passport, P60, UK birth certificate or work permit to confirm your answer. |
| **Details of any convictions**  Because of the nature of the work for which you are applying, this post is exempt from the provisions of the rehabilitation of Offenders Act 1974. Applicants are, therefore, **not entitled** to withhold information about convictions which for other purposes are ‘spent’ under the provisions of the Act. Any information given will be completely confidential and will be considered only in relation to an application for a post to which the Order applies. StreetGames will not discriminate unfairly on the basis of a criminal conviction or other information revealed. The post will be subject to an enhanced or standard CRB check.  Have you been convicted of a criminal offence (including any ‘spent’ convictions under the Rehabilitation of Offenders Act 1974)? **YES / NO** (please delete as applicable)  If **YES** please give details of any convictions (however old) on a separate sheet and returned in a separate envelope with this application marked ‘for the confidential attention of the Mrs Dawn Cole’. |
| **Health:**  Are you in generally good health? **YES / NO** (please delete as applicable)  If **NO** please give details below :  Please indicate the number of days sick leave taken in the last two years :  Are you willing to undergo a medical examination, if required? **YES / NO** (please delete as applicable) |
| **Availability for work:** When would you be free to start in post? |
| **Disability:** If you require any adjustment to be made in the application procedures for this post due to a disability, or any particular arrangements in the event that you are called for interview, please record below and we will contact you with regard to making arrangements if you are called for interview. |

I declare that the information given in this application is correct to the best of my belief I declare that I have no past convictions, cautions or bind-overs and no pending cases that I have not brought to your attention which may affect my suitability to work with children, young people or vulnerable adults. I understand that should any information be false, a job offer may be withdrawn or I may be subject to summary dismissal.

**YES / NO**